

OCTOBER AGENDA

Meeting Date: Monday 20 October 2025

Start time: 5:45pm

Location: School staff room (access via staff carpark)

Participants: Allison Ritchie, Donna Sprague, Bronwyn Shipton, Kim Post, John McQueen, Jenna Lindsay, Simon Hersee, Lauren Van Bortel, Linda Smith, Grainne Ducat, Kate Burrell, Dominique Jackson-Hope, Genevieve Walsh, Elise Gardiner

Apologies: Brendan Kiely, Kate de Bressac, Jenna Sales, Victoria Bedwell, Katie Lill, Dani McCarney, Leah Foot, Kiran Buckley, Lucy Sales, Tracey Rubery, Gillian Millard, Renee Lisle, Karyn Reincastle, Emma Walker, Vanessa Bushe, Tegan Bassett, Rachel Elford, Kate Bale, Natalie Henderson, Clare Raatz, Linda Woodhall

Welcome

Acknowledgement of Country

Opening Prayer

Apologies and Declaration of Conflicts of Interest

Confirmation and acceptance of the minutes of the previous meeting

15 September 2025 minutes accepted by Lauren Van Bortel/ seconded by Dominique Jackson - Hope

Educational Topic (20mins)

Diocesan Anti Bullying approach (*Bronwyn Shipton, Catholic Schools Office*)

Bronwyn shared current research on bullying and practical strategies that families can use to support children. She emphasised the importance of a timely and united response when bullying occurs.

Key points included:

- Overview of diocesan policies and procedures, including how schools respond to bullying incidents
- Common myths and misconceptions about bullying
- Open invitation for questions and discussion from attendees

Key Message: "Tell us early" – early communication is essential in addressing bullying effectively.

What the School is Doing – Presented by Kim Post

Kim outlined the school's proactive approach to bullying, including current initiatives aimed at building students' capacity to respond positively and respectfully.

Highlights included:

- Whole-school implementation of Personal Development, Health and Physical Education (PDHPE) lessons for students in Kindergarten to Year 6, focused on developing knowledge, skills, and understanding related to respectful relationships and personal safety
- Use of social circles as a tool to strengthen peer relationships and promote respectful communication

Business arising from the minutes of previous meetings (15mins)

Aggies' Golf Fundraiser Update – (Grainne Ducat)

- Support is requested to ensure smooth running of the event, particularly with volunteers needed from 3:15pm onwards to assist with getting players onto the course, welcoming them back in, and raffle ticket sales. Community help is appreciated in promoting the raffle.
- Donations of prizes and auction items are still being sought – all contributions welcome.
- The golf committee have reached out to Nashy Pix in the hope they may frame the signed NRL jerseys at a reduced cost or pro bono.

Term 4 School Events (Donna Sprague)

- SCF chose not to take on the disco and colour run in 2025, hoping school could step in here.
- *Donna advised plans for the following:*
- 3rd December - Christmas story and carols organised by school, either on the oval or under the shelter (out of school time family event)
- Disco - incorporated as part of end of term treat day for students (in school time)
- Colour Run - will take place in 2026.

Boronia Street Safety – (Allison Ritchie)

- The Council's response to safety concerns on Boronia Street does not address the real, daily risks experienced by school families.
- The feedback was considered inadequate and missed the key issues raised.
- The matter will be revisited, and an alternative approach considered to prompt a more appropriate Council response.

Shade Structure Progress – (Donna Sprague)

- The structure has been installed, and is now awaiting completion of the roof.

Guest Speaker \$1,000 Grant

- This will be revisited in upcoming meetings.
- Suggestions for potential speakers or topics are welcomed from the community.

Garden Update – (Simon Hersee)

- The vegetable patch is now operating at around 50% capacity, with seeds and seedlings planted.
- Students are engaging enthusiastically – it's proving to be a valuable hands-on learning experience.
- Simon thanked the SCF for their financial support in making the project possible

New Business (15mins)

2025 World Teacher's Day – Friday 31 October (motion)

Allison Ritchie put forward a motion to spend up to \$350 to show our appreciation to all staff on World Teachers Day. Kate Burrell seconded. All voted in favour. Motion passed.

Allison to coordinate the coffee van for the Lunch 1 break on 31 October and look into the possibility of something for the assembly that day.

Year 6 Camp 2026

At the 2024 Colour Run, the SCF sold show bags, with proceeds previously agreed to be directed to lowering costs for parents for the 2025 Year 5 and Year 6 camps. \$20 per student was contributed to the 2025 Year 6 camp, however, camp information and costs were circulated to the current year 5 cohort before a SCF subsidy could be finalised.

Allison Ritchie put forward a motion to allocate \$10 per current year 5 student, to be held by the SCF and contributed to their year 6 camp early next year. An additional contribution will be looked at early in 2026.

Lauren Van Bortel seconded the motion. All voted in favour. Motion passed.

2026 SCF Activities

Draft overview for 2026 presented, additional items discussed and this will be revisited at the next meeting.

Correspondence incoming and outgoing – SCF Public Officer

At the May 2025 SCF meeting, 4 names were discussed as being listed as the Public Officers for the SCF. The ATO have requested that this be changed to just one person. Allison Ritchie advised attendees that Brendan Kiely will be listed as the Public Officer for the St Agnes' Primary School Community Forum.

Reports: **School Leadership Report** (See attachment 1)
 Statement of Accounts from Treasurer (See attachment 2)

Matters for future consideration: 17 November – Planning for 2026 SCF activities

Date of next meeting: Monday 17 November 2025 *(Followed by end of year drinks!!)*

Meeting closed: 7:10pm



St Agnes' Primary School School Community Forum Report 20 October 2025

Book Week Parade

What a wonderful way to start to our Friday of Week 9 with our Book Week Parade! It was truly amazing to see all the imaginative costumes, from the beloved Cat in the Hat and Harry Potter characters to crayons, dinosaurs, and witches. A huge thank you to all the children for their fantastic effort and creativity. Your enthusiasm made it the best parade yet.

A special thank you to all the parents and families who joined us. Your presence made the parade and classroom activities extra special. We hope you enjoyed seeing the creativity on display and had fun taking photos with your children. We would also like to give a big shout-out to Mr Bagley and all the staff who helped prepare the parade and decorate our hall and library. Their hard work and dedication made the event a huge success.

World Children's Day at St Agnes'

Week 9 was also filled with other wonderful events. We celebrated World Children's Day, with our Year 6 leaders and teachers organising a fun day of activities and prizes for everyone. Thank you, Year 6, for creating such an inclusive and enjoyable day for the whole school.

A Strong Finish to Term 3

We are back with the start of Term 4, but I want to take a moment to reflect on all we've accomplished together in Term 3. Last term was full of energy, learning and growth and I'm incredibly proud of our students, our staff and our whole school community.

First and foremost, thank you to our amazing students. Your hard work, curiosity and positive attitudes have been inspiring. From your focus in the classroom to your efforts in sports, performing arts and other school activities, you have shown remarkable dedication. We celebrated many successes last term and each personal achievement, big or small, is a testament to your efforts and resilience.

To our parents and carers, thank you for your unwavering trust and support in the school. It is a true privilege to partner with you in your children's education and development. Your involvement, encouragement and daily commitment make a real difference and we are so grateful for the strong and caring community we have at St Agnes'.

Finally, to our incredible staff - your tireless efforts and commitment to our students go above and beyond. You not only provide an outstanding education but also create a nurturing environment where every child feels seen and supported. Thank you for your passion and for everything you do to help our students thrive in all aspects of their lives.

Class Placement - 2026

As a staff, we give significant time and consideration to your child's class placement each year. We look at the academic, social and emotional needs of all the children within our school and work on creating the most positive class groupings. This will ensure that each child will transition well into their new class and flourish throughout the 2026 school year.

I am very grateful that, for the most part, our parents trust the staff and the decisions we make for their child's class placement. Children will be asked to complete a sociogram to identify friendships they believe they work well with and teachers will ensure that every child is placed with at least one of their friends. Considerations include, but are not limited to, assessment data, peer dynamics, learning and behavioural needs and the ratio of boys/girls within classes. Teachers on specific classes will not be known at this time and requesting a classroom teacher for your child cannot be assured.

If you believe that teachers need to consider a specific factor for your child to be a successful learner in 2026, please submit a written response to the Principal by Monday 17 November 2025. You can email: brendan.kiely@lism.catholic.edu.au. Please understand that requests from previous years will not be referred to and only written responses received by Monday 17 November 2025 will be considered.

Grandparents, Godparents and Good Friends

We are honouring these special people in our lives who play an important role in our lives providing us with love, guidance and friendship in so many ways. We look forward to celebrating with many of these special people this Friday.



Brendan Kiely
Principal

St Agnes SCF monthly Treasurers report dated 20/10/2025

Opening Account Balance as at 15th September 2025 = **\$27,233.95**

Closing Account Balance as at 20th October 2025 = **\$15,606.10**

Cash to be deposited this week:

Will receive = \$2,525 from compass tix for trivia sales – they have requested bank statement to process which has been provided

Will bring balance to \$18,131.10

A few of the events and expenses to note.

	<u>Outgoings</u>	<u>Incomings</u>	<u>Loss/earnings</u>
Golf Day **	\$1,482	\$11,700	TBC
Father's Day gifts	\$3,113.80	\$2,432.65	-\$681.15
Trivia Night	\$1503.90	Ticket sales \$2,525 On the night \$2,517.07	\$3,538.17

- \$9,000 for shade structure has transferred to the school
- \$5,192.50 transferred to the school from Trivia night and spring loaded for chrome books
- Of current balance \$1,711.73 allocated from fundraiser for cancer council for morning tea – yet to be paid as awaiting bank details to transfer

Total unallocated = \$4,719.37

*(**above figure is not including golf day incomings as we will await outgoing and totals before accounting for this)*